

Advancement and Recognition Committee

District _____	Date _____
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1. Committee Members and Attendance record. List Committee members and (✓) check those in attendance

Committee Member	Name	Phone	Email
<input type="checkbox"/> Program Chair	_____	_____	_____
<input type="checkbox"/> Advancement Chair	_____	_____	_____
<input type="checkbox"/> Merit Badge Counselor Coordinator	_____	_____	_____
<input type="checkbox"/> _____	_____	_____	_____
<input type="checkbox"/> _____	_____	_____	_____
<input type="checkbox"/> _____	_____	_____	_____

2. Progress towards annual goals.

District Advancement Goals:	District Goal	Actual as of _____
% of Boy Scouts who advanced one rank	_____	_____
% of Cub Scouts who advanced one rank	_____	_____

3. Review work plan for assignments not completed since last meeting. Jobs not completed are carried forward.

4. Unit Advancement Review. Packs, Troops, and Crews that have not reported any advancement in the last six months or have had a drop of 25% or more compared to last year.

Unit Number/Type	Key Contact & Contact Info	Notes	Assignment Accepted By

5. Merit badge counselors needed. Attach list of MB Counselor Summary Report (or closest district equivalent)

Merit Badges	Person assigned to secure counselors

6. Progress on District merit badge counselor list and training of merit badge counselors.

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7. Boards of Review. Troops that need help with board of reviews.

Troop Number	Committee Chair & Contact Info	Notes	Assignment Accepted By

8. Eagle Boards of Review or Eagle Project Review Scheduled.

Troop Number	Date/Time/Location	Contact and Contact Info	Notes	Assignment Accepted By

9. Recognitions (Council and district awards and lifesaving meritorious awards)

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10. Other business.

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Announce the next meeting: Date _____ Time _____ Place _____

11. Adjournment.